

STUDENT RESOURCE OFFICER
Complaint Form

As students, parents, and staff in the [DISTRICT], you have the right to make a complaint against a Student Resource Officer (SRO) for any improper conduct. This includes, but is not limited to, behavior you believe is discourteous, an excessive use of force, exhibits bias or discrimination or insensitivity in interacting with students with disabilities.

Filing a complaint with [DISTRICT] does not preclude a formal complaint being filed directly with the [NAME] Police Department if appropriate. Information for doing so can be found here: [INSERT LINK TO POLICE DEPARTMENT WEBSITE]

To file a complaint, please complete the form provided below. The complaint will be received in an objective manner and investigated by an independent party. The complaining party will be notified of the disposition within 30 days following the disposition.

Reporting Person: _____ Student Parent Staff Other
Please Print

First Name: _____

Last Name: _____

Phone: _____

Address: _____

Email: _____

Incident Date: ___ / ___ / ___ Time: __:__ Location: _____

SRO Name: _____

Incident details (attach additional pages if needed): In the space below, please explain in your own words exactly what the SRO DID or DID NOT do that you believe was inappropriate. If there were witnesses, please include their names. Be as factual as possible.

Signature: _____

Date: ___ / ___ / ___

*****For District Personnel Use Only*****

Received by: _____

Date: ___ / ___ / ___ Time: __:__